

ARTS EDUCATION ANNUAL PROJECT

Summary

Project Site
or School _____

Project
Coordinator _____ Title _____

Address _____

City _____ State _____ Zip _____

County _____ Phone _____

Email _____

Project start date _____ **Amount requested** _____

projects must begin after July 1 *round to the nearest dollar*

In 50 words or less...
Describe what you will do with grant funding.

Applicant

We are a...

- public school. *Your school district is the official applicant. Input the district information below.*
- 501(c)(3) nonprofit. *Input your organization's information below.*
- for-profit organization. *You will require a 501(c)(3) nonprofit to act as a sponsoring fiscal agent. Input your organization's information below, then complete the Fiscal agent page.*

Organization
or District _____

Contact _____ Title _____

Address _____

City _____ State _____ Zip _____

County _____ Phone _____

Email _____

DUNS# (required) _____ Federal Tax ID# (required) _____

to obtain a DUNS#, go to <http://fedgov.dnb.com/webform>

We have been doing business in Idaho for at least one year. Yes No

I certify that the information contained in this application, including all supporting material, is true and correct to the best of my knowledge. I have read and agree to comply with the legal requirements of accepting this grant.

Authorizing Signature
person able to legally obligate the organization

Printed Name

Date



ARTS EDUCATION ANNUAL PROJECT

Budget

Amount \$
*round to the
nearest dollar*

PROJECT EXPENSES

Itemize personnel costs, fees, materials, etc.

Artist/Consultant Teaching Fee (#hrs x \$rate)	
Artist/Consultant Planning Fee (#hrs x \$rate)	
Project Coordinator (#hrs x \$rate)	

TOTAL EXPENSES

*Applicant may request up to 50% of total expenses.
Maximum request is \$15,000.*

GRANT REQUEST

IN-KIND MATCH

If any of the expenses listed above will be offset through donations of goods or services by individuals or organizations other than the applicant, itemize those donations below. Universities may not record in-kind offsets. Teacher's time may be included if it is uncompensated (beyond the scope of ordinary salaried work).

TOTAL IN-KIND

ARTS EDUCATION ANNUAL PROJECT

Budget

Amount \$
*round to the
nearest dollar*

CASH MATCH

Itemize ticket sales, other grants, partner contributions, etc. Universities may only list non-university or non-state cash.

TOTAL CASH MATCH

TOTAL IN-KIND MATCH *(from previous page)*

GRANT REQUEST *(from previous page)*

ALL INCOME

*Add Total Cash Match, Total In-Kind Match, and Grant Request.
This amount should meet or exceed Total Expenses.*

Submit a four-page narrative that responds to the questions below. Number, repeat the questions, and answer in order.

1. Briefly describe the organization's or school's educational mission and the project or activities for which funds are sought.
2. What student NEEDS will be addressed by this project?
 - Describe the population expected to benefit from the project. Specify the number of participants and, if applicable, how they will be chosen.
 - Identify important student learning needs that this project will address.
 - Describe your systems, practices, and actions that encourage outreach to diverse members of your community, including those activities designed to minimize barriers to participation.
3. IMPACT – How will the project contribute to what students will know and be able to do in the arts? Reference your response to the National Core Arts Standards.
www.nationalartsstandards.org
 - Identify the Artistic Process and Essential Question from the National Core Arts Standards that will focus student learning.
 - Specify up to three discipline specific knowledge and skill standards (eg. VA:Cr1.2PKa) that students will know and be able to do in the arts as an outcome of your planned activities or experiences. Please provide the full statement(s).
4. Describe how EVIDENCE of student learning will be captured, documented, and shared.
 - What assessment tools will be used to determine if the identified standards are understood and/or applied in the student work?
 - Describe how evidence of student learning will be documented and shared with wider audiences such as peers, parents, funders, school personnel, or other stakeholders.
5. Describe the project activities in detail.
 - Identify which individual artists, performing groups, educators, or consultants will be involved, including their roles, qualifications, and responsibilities.
 - What activities will build student interest and curiosity before the project begins?
 - Describe a clear sequence of activities that will deepen students' interests, skills, and understanding to achieve the project's identified outcomes.
 - How will students be guided in responding to/reflecting on their work or the work of others?

	Title of Work	Description of Work	Date
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			

IMAGES *Digital images will be accepted in JPEG format. Number and name the files to match the list above.
Example: 01_Title of Work.jpg*

AUDIO OR VIDEO *Work samples may include up to five pieces of work not to exceed fifteen minutes in total duration. Samples exceeding the limit will not be viewed in their entirety. Submissions by CD, DVD, USB drive, or streaming services will be accepted.*

Additional comments may be included if necessary. Maximum of two pages.

A complete application includes:

- Signed and dated summary page
- Budget page
- Narrative description of the proposal
- List of key personnel
- Résumés or bios of key personnel (no more than two pages each)
ICA teaching artist résumés not required.
- Fiscal agent form (if applicable)
- IRS determination letter of nonprofit status (if applicable)
- Three letters of support
- Work samples (no more than 10) and Work samples form
ICA teaching artist work samples not required. Work samples show the quality of art. They might include images, audio, video, or other documentation appropriate to the discipline.
- Support materials (no more than 5)
Support materials strengthen your application. Recommended materials include schedules, lesson plans, curriculum guides, examples of student work, etc.
- This checklist

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Fiscal agent

Complete if your organization is acting as a sponsoring fiscal agent for the organization requesting this grant.

Organization _____
Contact _____ Title _____
Address _____
City _____ State _____ Zip _____
County _____
Phone _____
Email _____

Certification

Official IRS Name _____

DUNS# (required) _____ Federal Tax ID# (required) _____
to obtain a DUNS#, go to <http://fedgov.dnb.com/webform>

We have been doing business in Idaho for at least one year. Yes No

Is yours a 501(c)(3) nonprofit organization? Yes

I certify that the information contained in this application, including all supporting material, is true and correct to the best of my knowledge. I have read and agree to comply with the legal requirements of accepting this grant.

Authorizing Signature
person able to legally obligate the organization

Printed Name

Date