

PROFESSIONAL DEVELOPMENT

Summary

Name _____
Address _____
City _____ State _____ Zip _____
County _____
Phone _____
Email _____

Start date _____

Activity cannot begin until 3 weeks after deadline

Reimbursement Request _____

round to the nearest dollar

In 50 words or less...

Describe what you will do with grant funding.

I work in...

- | | | |
|--|--------------------------------------|--|
| <input type="checkbox"/> Folk and Traditional Arts | <input type="checkbox"/> Design | <input type="checkbox"/> Arts Administration |
| <input type="checkbox"/> Dance | <input type="checkbox"/> Craft | |
| <input type="checkbox"/> Music | <input type="checkbox"/> Photography | |
| <input type="checkbox"/> Opera or Musical Theatre | <input type="checkbox"/> Media Arts | |
| <input type="checkbox"/> Theatre | <input type="checkbox"/> Literature | |
| <input type="checkbox"/> Visual Arts | <input type="checkbox"/> Other _____ | |

Certification

I am...

...a U.S. citizen, legal resident alien or refugee, and I have lived in Idaho for at least one year. Yes No

...currently enrolled in a degree-seeking program. Yes, and my major is _____
Degree-seeking students may not be eligible. See the Guidelines.

I certify that the information contained in this application, including all supporting material, is true and correct to the best of my knowledge. I have read and agree to comply with the legal requirements of accepting this grant.

Applicant Signature

Date

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Budget

Amount \$
*round to the
nearest dollar*

EXPENSES *(itemize fees, materials, supplies, etc.)*

TRAVEL

Airfare	
Car Rental or Mileage <i>(for private vehicle, \$.54 per mile)</i>	
Meals <i>(not to exceed \$45 per day)</i>	
Lodging	
Other	

TOTAL

*Applicant may request up to 50% of total.
Maximum request is \$750.*

REIMBURSEMENT REQUEST

Submit a one-page narrative that responds to the questions below. Number, repeat the questions, and answer in order.

1. List the name, dates, and location of the conference, workshop, or seminar you will attend.
Include support materials in your application with information about the opportunity.
2. Explain how this activity will enhance your artistic growth or career.
3. Describe how you will share the knowledge gained, involve your community, or how this activity will benefit participants.
4. Explain the relationship between your work samples and the proposed project or activity.

Checklist

A complete application includes:

- Signed and dated summary page
- Budget page
- Narrative description of the proposal
- Résumé or bio (no more than two pages)
- Statement of purpose (one page)
An artist statement or similar statement of intention. It should be specific to this proposal.
- Support materials (no more than 5)
Support materials strengthen your application. They might include a letter of acceptance to an exhibition, brochures, news articles, workshop information, résumés of partners, and so on.
- Work samples (no more than 10) and Work samples form
Work samples show the quality of your work. They might include images, manuscripts, audio, video, or other documentation appropriate to your discipline.
- This checklist

	Title of Work	Description of Work	Date
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			

IMAGES *Digital images will be accepted in JPEG format. Number and name the files to match the list above.
Example: 01_Title of Work.jpg*

AUDIO OR VIDEO *Work samples may include up to five pieces of work not to exceed fifteen minutes in total duration. Samples exceeding the limit will not be viewed in their entirety. Submissions by CD, DVD, USB drive, or streaming services will be accepted.*

Additional comments may be included if necessary. Maximum of two pages.