

# QuickFunds TEACHER INCENTIVE

# Final Report

Award period July 1 to June 30 – Final Report due no later than July 31st

Name \_\_\_\_\_  
 e-mail \_\_\_\_\_  
 #Adults engaged in-person \_\_\_\_\_ Grant Number \_\_\_\_\_  
 #Youth (0-18 yrs) engaged in-person \_\_\_\_\_ Grant Amount Awarded \_\_\_\_\_  
 #Artists directly involved \_\_\_\_\_

## NARRATIVE

Attach additional sheets as necessary

- 1) Compare the actual accomplishments of the project to those proposed in the application.
- 2) Explain the impact of this grant to applicant/community/region and the challenges encountered.

## ATTACHMENTS

Please submit copies of programs, publicity, or other relevant materials

## FINANCIAL

Actual Expenses: Please retain copies of receipts for three years.

EXPENSES	ICA Grant	Cash Match	In-Kind Match	TOTAL
PLANNING TIME (# of hours_____)				
SUPPLIES/MATERIALS (attach itemization)				
TRAVEL				
Airfare/Car Rental/Mileage (Private Vehicle \$.55/mile)				
Meals (not to exceed \$30/day)				
Lodging				
FEES & OTHER EXPENSES				
TOTAL				

(Required 1:3 cash match or in-kind)

\*attach itemization of any additional in-kind

Authorizing Signature: "I certify that I have complied with the guidelines, that I have met the requirements, and that all of the information contained in this report is true and correct to the best of my knowledge."

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail this form to Idaho Commission on the Arts, PO Box 83720, Boise, Idaho 83720-0008

**FOR ICA OFFICE USE ONLY** Program Director Review \_\_\_\_\_  
 Agency Approval \_\_\_\_\_

